



Water & Christian Streets | Philadelphia, PA 19147 | (215) 336-3324

DATE:

5/27/10

FROM:

ALEXIS BIRNBAUM, EXECUTIVE DIRECTOR

Limited English Proficiency Policy Statement
(LEP)

It is our responsibility to ensure that all clients have meaningful and equal access to services. This responsibility encompassed the most basic of human needs, the need for communication and understanding.

In order to ensure effective communication Young Children's Center for The Arts staff will make every effort to ensure communication and understanding for those clients or their immediate families who are identified as having Limited English Proficiency (LEP).

In addition, the public offices have been equipped with universal symbols for bathrooms, exits and water fountains.

Once a client or their family has been identified as needing translation or interpretive services, Young Children's Center for The Arts staff will contact the corresponding appropriate agency.